



Hampton Speed Skating Club

Operational Plan for Club Access October 2020 – March 2021 Ice Season

Introduction

Thank you to all our ice users for your cooperation in our return to play. This operational plan is intended to provide a framework and directives to create a safe place for recreation. Hampton Speed Skating (HSSC) has worked with the Town of Hampton Leisure Services Department and the Town of Hampton COVID – 19 Recovery Committee to create this document.

This is a living document and is subject to change as the mandatory order and guidance from the CMOH (Chief Medical Officer of Health) and WorkSafe NB is updated. The return to play will be in stages, focusing initially on our skaters. Spectators will be considered as we progress through the ice season.

Communication

The HSSC Club President is responsible for communicating the HSSC operational plan to the club members. All skaters (parents/guardians) will be provided a copy of the HSSC Operational Plan. It is the responsibility of the HSSC to provide the information to their members and ensure they clearly understand the protocols and what to expect before arriving at the facility. All must abide by the facility's operational plan.

Before distribution, this operational plan will be reviewed/approved by the Town of Hampton's COVID Recovery Committee/ Leisure Department .

Facility

Entry / Exit

The front door to the arena will act as the entrance to the Hampton Community Centre main level. Ice users will proceed through the mezzanine to the five dressing rooms. The exit for patrons will be the side doors.

The rink is really restricted in numbers due to the layout of the arena. As a result, the rink has allowed 30 minutes between ice rentals for people to exit / enter the facility. Ice users will be able to access the facility 15 minutes prior to their scheduled rental time. They are to exit the facility within 15 minutes of the end of their scheduled ice time. The next ice user will not be allowed to enter the facility until all members of the previous rental have exited the facility. Skaters are to enter / exit the ice surface using the gate closest to the official's room. Given the small corridor, there is to be no lining up to get on the ice.

Signage

The front entrance will be clearly marked for access into the facility and the side door will be clearly marked as the exit. Markings or signage within the facility is installed to further limit cross flow of traffic.

Signage of the screening tool released by public health will be posted on the lobby TV and doors reminding people not to enter the facility if they are experiencing COVID-19 symptoms, been outside of the Atlantic bubble within the past 14 days, have been diagnosed with COVID-19 or come in contact with someone who is diagnosed.

In addition to controlling traffic flow, signage will be posted throughout the facility to emphasize to Patrons and Staff the importance of frequent handwashing, proper hygiene and physical distancing practices.

Physical distancing markings will be placed at the benches in the dressing rooms and the players' benches.

Disinfecting / Cleaning

Off-ice commonly touched surfaces such as interior and exterior door handles, benches, change areas, ice rink gate handles, and the announcer/ scorekeeper booths are to be cleaned and sanitized by Town staff, at least twice daily. HSSC is encouraging to members to bring their own hand sanitizer for personal use; The club will have hand sanitizer on site.

Washrooms will be cleaned and sanitized on a regular basis throughout the day by Town staff, at least twice daily. In addition, Town staff will spray a sanitizing mist on surfaces in dressing rooms and washrooms frequently throughout their shift.

All other program equipment sanitizing is the responsibility of the user group.

Number in facility

At this time, the rink can accommodate 41 skaters. Dressing room #1 (6 skaters), #2 (6 skaters), #3 (8 skaters), #4 (9 skaters), #5 (6 skaters) and 6 in the mezzanine. Due to physical restrictions only 2 skaters are allowed in the officials' room.

Washrooms are restricted to one person at a time.

Food and Drink

No food or beverages are to be brought into the facility, with the exception of water for the participants

There will be no sharing of water containers.

Canteen

The canteen will be closed until further notice.

Hand Hygiene

Public Washrooms will be available with maximum occupancies posted at the entrance. Handwashing areas are those available in the public washrooms. A hand sanitization station will be established in the main entrance of the arena, beside the canteen, and outside of dressing room #4.

Dressing rooms

The benches will be marked for physical distancing. The washrooms will be available; however, the showers will be closed.

Bleachers

When the arena opens October 1, the bleachers will be reserved for the use of our skaters only.

Spectators

At this time, our focus needs to be a safe return to play for our skaters, therefore spectators are not permitted. This will be reviewed periodically throughout the season.

Garbage

Lined garbage cans will be placed throughout the facility. Please do not leave your garbage anywhere else in the facility.

Ice Schedule

Schedule is subject to change and will be maintained by the Leisure Services Department.

HSSC

User Group Host

HSSC will designate a “host(s)” who will greet members of their organization using the facility (such as but not limited to skaters, guardians, coaches) at the main entrance. HSSC will set up a schedule for parents/guardians to sign up as “hosts”. For the first couple of weeks we will have 2 hosts. As these procedures becomes routine we can reduce to one host, if preferred. This person(s) will conduct a COVID-19 pre-screen, record attendance for contact tracing and direct skaters to their assigned dressing room. They will ensure the flow of traffic keeps moving to prevent congestion in the front lobby.

If we do not complete the screening exercise upon entry, we risk loss of access to the building. The host is expected to remain in the lobby area until the front doors are locked or the ice time has finished and the 15 minutes of exiting the facility has ended.

Screening/Contact Tracing

For each rental of the rink, HSSC will have all skaters(with parent or Guardians) names and a phone number on a checklist for the member/parent to check of the they were present. On this check list the skaters, parent or guardian can initial that they read the COVID-19 screening questions and are clear to enter the facility.

This COVID-19 pre-screening will include a questionnaire supplied by the Town of Hampton (Appendix A). Anyone showing symptoms shall not enter the arena and should immediately return home and call 811.

HSSC will maintain a record for contact tracing as per *The Mandatory Order (COVID-19)* issued by the Minister of Public Safety under the Emergency Measures Act (Appendix C). Contact information must be recorded for each rental. The “Host(s) will collect this and email it to the HSSC’s email for storage.

Physical Distancing

Physical distancing of 2 metres must be maintained including player benches, dressing rooms and mezzanine. **Skaters come to the rink dressed for play (not skates, helmets, gloves).** This will help with entering/exiting the rink in the allowed 15 minute window
Physical distancing must be maintained by everyone in the venue (participants, team members, staff, etc), both during and pre/post game play.

Equipment

All equipment used will be sanitized after each use and stored away.
Items such as the small stuffed animals will not be used at all, as they are to difficult to sanitize.

User

Masks

For everyone in New Brunswick, face coverings are required when unable to maintain physical distancing of 2 metres in public. Face coverings are to be used as an additional layer of protection, but do not replace physical distancing requirements. Where possible, face coverings could be used as an additional layer of protection both pre and post game. **Patrons are always to wear a facemask while within the facility as most pathways do not allow for 2 metre distancing.**

Spitting

No spitting permitted in the arena.

Storage

Each user group is responsible for cleaning, sanitizing, and managing access to their storage area and the contents. All equipment shall be sanitized before and after each use, and this will be the responsibility of the user as per their respective operational plans. HSSC will clean/disinfect items used for each practice(ball, toys, cones, etc.)

Guardians

Only one (1) parent or guardian will be permitted in the building with each U11. They are to assist the skater with their equipment. Once the skater is equipped, the parent / guardian is to immediately leave the facility.

Illnesses or Symptoms

Club Member/Parent /Guardian

Should a member develop symptoms during their time in the arena, they will leave the facility immediately, contact 811 or their health care provider and follow their direction. Should they be tested and found positive for COVID-19, communication and contact tracing as per the CMOH shall be followed.

Closure of the Arena

A closure of the arena may be directed if there is a COVID-19 outbreak, a change in the Provincial Mandatory Order, or in any other case as directed by the CMOH. The arena will close and can only reopen under the direction of the CMOH, and at the approval of the Town Council.

Non-Compliance Procedure

In the case of operational plan non-compliance by a member(s) of a user group, the following procedure will be used:

1. The member(s) will be asked by Town staff to comply with the COVID-19 operational measure.
2. If the member(s) refuse the staff member will inform the user group host (team contact) of the issue and request compliance.
3. If the situation is not resolved, the ice time will be forfeited, and the group will be asked to change and leave the building immediately.
4. The Director of Leisure Services will contact the user group lead to discuss the situation and advise the lead that if the member (s) fails to comply then the ice time access for the team will be removed for one scheduled time.
5. If the situation is not resolved that team/ groups access will be removed for the remainder of the season.

ATTENTION

PLEASE DO NOT ENTER THE FACILITY WITHOUT ANSWERING THE FOLLOWING QUESTIONS:

1.

Do you have any of following symptoms: fever/feverish, sore throat, headache, runny nose, a new cough or worsening chronic cough, new onset of fatigue or muscle ache, diarrhea, loss of taste or smell; in children, purple markings on the fingers or toes?

If you answered YES, and have ONLY ONE symptom, you may phone 811 to discuss COVID-19 testing, but you do not need to self-isolate. As a precaution, please self-monitor for onset of additional symptoms that may develop.

If you answered YES, and have 2 OR MORE of the symptoms, then self-isolate at home, and call 811.

2.

If you answer YES to ANY of the following below, then you must stay home and self-isolate for 14 days.

If you develop symptoms, please refer to the self-assessment link on the Government of New Brunswick webpage.

- Have you had close contact within the last 14 days with a confirmed case of COVID-19?
- Have you been diagnosed with COVID-19 within the past 14 days?
- Have you returned from travel outside of Newfoundland and Labrador, New Brunswick, Prince Edward Island and Nova Scotia within the last 14 days (If for work purposes, you are not required to self-isolate upon return, but should self-monitor for symptoms)?
- You have been told by public health that you may have been exposed to COVID-19.

Follow Public Health advice if you are waiting for testing results for COVID-19 or have been told to self-isolate.

If you develop symptoms, please refer to the self-assessment link on the Government of New Brunswick webpage.

ATTENTION

VEUILLEZ NE PAS ENTRER DANS L'ÉTABLISSEMENT SANS D'ABORD RÉPONDRE AUX QUESTIONS CI-DESSOUS :

1.

Présentez-vous l'un des symptômes suivants : fièvre ou sensation de fièvre, mal de gorge, mal de tête, écoulement nasal, nouvelle toux ou toux chronique qui s'aggrave, fatigue nouvellement apparue ou douleurs musculaires, diarrhée, perte de goût ou de l'odorat; chez les enfants, taches mauves sur les doigts ou les orteils?

Si vous avez répondu OUI et que vous n'avez qu'un seul symptôme, vous pouvez appeler le 811 pour discuter des tests de dépistage de la COVID-19, mais vous n'avez pas besoin de vous isoler. Par mesure de précaution, veuillez-vous surveiller en cas d'apparition d'autres symptômes.

Si vous avez répondu OUI et que vous présentez au moins deux de ces symptômes, isolez-vous à la maison et appelez le 811.

2.

Si vous avez répondu OUI à l'une des questions suivantes, vous devez rester chez vous et vous isoler pendant 14 jours.

Si vous présentez des symptômes, veuillez vous reporter au lien d'auto-évaluation sur la page Web du gouvernement du Nouveau-Brunswick.

- Avez-vous eu des contacts étroits avec un cas confirmé de COVID-19 dans les 14 derniers jours?
- Avez-vous reçu un diagnostic de COVID-19 dans les 14 derniers jours?
- Êtes-vous revenu d'un voyage à l'extérieur de Terre-Neuve-et-Labrador, du Nouveau-Brunswick, de l'Île-du-Prince-Édouard et de la Nouvelle-Écosse dans les 14 derniers jours (Si, pour des raisons professionnelles, vous n'avez pas besoin de vous isoler à votre retour, mais devriez vous surveiller pour l'apparition de symptômes)?
- Le personnel de Santé publique vous a-t-il informé que vous avez peut-être été exposé à la COVID-19?

Suivez les recommandations de la Santé publique si vous attendez les résultats d'un test de dépistage de la COVID-19 ou si vous avez reçu l'ordre de vous isoler.

Si vous présentez des symptômes, veuillez vous reporter au lien d'auto-évaluation qui se trouve sur la page Web du gouvernement du Nouveau-Brunswick.